

Procedure for a Tri Meet

Download the Tri Meet Template

Each team gets 2 lanes – Coaches need to coordinate lane choices before the meet

Keep 3 sets of Paperwork (Referee's Checklist, Meet Workers)

Meet Manager cannot score a Tri Meet

In order to get the age group scores

Take a backup of the meet (Do Not Lock!)

1. Delete 1 Team, change setting to a dual meet, Change Name and rescore the meet
 - a. Initial Screen: Teams Select team Delete
 - b. Initial Screen: Setup Meet Name Meet Style
 - c. Run Screen: Rescore
2. Run Age group scores report
3. Create the HTML results file for upload to the League website
4. Create the Backup file for uploading

Restore the Backup

Follow steps 1-4 for 2nd meet

Restore the backup

Follow steps 1-4 for 3rd meet.

Uploading

The Host team will not be able to see the meet between the 2 visiting teams

On the main page of the Penn Del Website – Choose "Edit Profile"

Change your Swim Team to match the team listed as Home in the schedule

Do the upload

Edit Profile and change Swim Team back to your own